



**URBAN FORESTRY BOARD (UFB) REGULAR MEETING
6726 WALNUT STREET
FRISCO, TEXAS 75034**

6:30 PM

WEDNESDAY, OCTOBER 28, 2009

MINUTES

REGULAR SESSION

1. Call to Order/Roll Call

Vice Chair Mike Zapata called the meeting to order at 6:35 p.m. A quorum was present and the agenda was properly posted.

Board Members Present: Vice Chair Mike Zapata, Board Member Marc Kirkland, Board Member Phil Ramirez, Board Member Lee Shearer and Board Member Loren Sauer

Staff Present: Manager of Parks Services Bob Johnson, Director Rick Wieland and Sr. Administrative Assistant Deanna Quigley

2. Citizen Appearance

Dale Smeal, Roberta Smeal

3. Introduction of new members.

Board Member Phil Ramirez, Board Member Lee Shearer and Board Member Loren Sauer were formally introduced as new Board Members.

4. Overview and discussion regarding the UFB's role within the City and community.

Former Board Chairman Dale Smeal joined Vice Chairman Mike Zapata, Board Member Marc Kirkland and Bob Johnson in giving an overview of the Board's mission and role within the City, including past activities and projects.

5. Appreciation and recognition of Board Chairman Dale Smeal's service to the UFB and community.

The Board presented Dale Smeal with a plaque recognizing his six years of service to the UFB and citizens of Frisco.

Mr. Smeal thanked the Mayor and Council, fellow UFB Members, Bob Johnson and the Parks & Recreation Staff for their support throughout his tenure. He also thanked his wife, Roberta, for her support.

CONSENT AGENDA

6. Consider and act upon the Minutes of the September 23, 2009 Urban Forestry Board (UFB) Regular Meeting.

A motion was made by Board Member Marc Kirkland to approve the Minutes of the September 23, 2009 Urban Forestry Board (UFB) Regular Meeting. Board Member Loren Sauer seconded the Motion. Motion carried. Vote: 5-0.

REGULAR AGENDA

7. Final planning and discussion regarding the 2009 Arborfest Celebration.

The Board discussed final preparations for the 2009 Arborfest Celebration to be held on November 7th, 2009 at Frisco Commons Park, 8000 McKinney Road, beginning at 9:00 a.m. Bob Johnson presented the Board with a preliminary copy of the program agenda. All Board Members will be attending and taking an active part in the program.

8. Discussion regarding possible future events.

Board Member Marc Kirkland informed the Board that he had still not heard back from the Boys & Girls Club and that any tree identification tours would be conducted in the spring.

Vice Chair Mike Zapata told the Board that a tour for the Girl Scout Troop would also be in the spring.

Vice Chair Mike Zapata stated that he would present some possible dates at a future meeting to determine an exact date for the Board to have a display table at a Texas Tornado game.

Board Member Lee Shearer informed the Board that he thought there would be an interest from some of the YMCA groups to participate in spring tree identification tours.

9. Miscellaneous discussion and future agenda items.

Vice Chair Mike Zapata asked Bob Johnson to order hats and shirts for the new Board Members, along with new name badges for all members.

Bob Johnson informed the Board that election of new officers would be on the December agenda. At that time, the city website would be updated to reflect the list of 2009-10 Urban Forestry Board Members.

Board Member Phil Ramirez asked Bob Johnson to check with Communications & Media Relations Director Dana Baird to see if UFB information could be placed on Facebook.

ADJOURN

A motion was made by Board Member Marc Kirkland to adjourn the meeting at 7:40 p.m. Board Member Lee Shearer seconded the Motion. Motion carried. Vote: 5-0.

Please note these are draft meeting minutes and are not official until approved by the Urban Forestry Board at the next scheduled meeting. Approved/signed minutes are available at <http://sire.friscotexas.gov/sirepub/docs.aspx>.